STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES OFFICE OF LICENSING/ INSPECTION/VIOLATION REPORT

Center Name: Woodbury Child		Center ID#: 08WOO0001			County	County: Gloucester					
Address: 36 Carpenter Stre	eet	City: Woodbury		Zip Code: Email: bmelton@x			woodbury	woodburyedc.com			
Phone: (856) 845	5-2243	Fax:		_	Initial Inspection: R 9/13/15,T 9/13/16,T 12/13/16, T 3/13			/13/16, T 3/13/17			
Due Date(s):*		7/20/2015	7/10/2015	7/2	7/2015		8/11/2	015	8/14/20	015	8/25/2015
Date(s) Reinspec	tion:	6/26/2015	7/13/2015	7/28	3/2015		7/31/2	015	8/10/20	015	8/26/2015
Due Date(s):*		9/9/2015	9/28/2015	10/1	6/2015	5	11/9/2	015	11/23/2	.015	12/24/2015
Date(s) Reinspec	tion:	9/14/2015	10/2/2015	10/2	6/2015	5	11/9/2	015	11/24/2	.015	1/6/2016
Due Date(s):*		2/8/2016	3/11/2016	4/1	1/2016	,	5/19/2	016	6/13/20	016	6/27/2016
Date(s) Reinspec	tion:	2/11/2016	3/9/2016	4/19	9/2016	,	5/11/2	016	6/13/20	016	6/16/2016
Due Date(s):*		6/30/2016	7/21/2016	8/8	/2016		8/22/2	016	9/8/20	16	9/23/2016
Date(s) Reinspec	tion:	7/7/2016	7/25/2016	8/8	/2016		8/25/2	016	9/9/20	16	9/23/2016
Due Date(s):*		10/7/2016	10/17/2016	11/3	7/2016	,	11/29/2	2016	12/13/2	.016	2/14/2017
Date(s) Reinspec	tion:	10/3/2016	10/24/2016	11/1	5/2016	5	11/29/2	2016	1/31/20	017	2/14/2017
Due Date(s):*		2/28/2017									
Date(s) Reinspec	tion:	2/22/2017									
Due Date(s):*											
Date(s) Reinspec	tion:										
Center is in com	pliance with	requirements as	of: 2/22/20	017	*	*Rein	spection occ	urs on or s	soon after d	lue date	
6/26/15-531;544;601; 7/31/15-664; 8/10/15-698; 9/14/15 -778; 779; 784; 795; 814. Corrective action plan requested on 10/2/15. 3/9/16 complaint #204.											
6/26/15-531;544;60	11; //31/15-664	5/11/16, complaint # 449. 6/16/16, comp. # 566. Email (E) received 7/20/16. 7/25/16, comp. #735 & monitoring. Comp. # 793 on 8/8/16. Rm eval. 10/3/16. Fax revd. 2/22/17.									
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			Center ID# Page 2 of 1
		□ 12.	Operate within the center's licensed capacity and within each room's capacity.
Notes:	•	•	
9/14/2015	10/2/2015	⊠ 13.	Identify and maintain space requirements for all rooms approved by the OOL for children's use; make unapproved space inaccessible to children.
6/26/2015	7/28/2015	⊠ 14.	Ensure the children's health, safety and well-being.
Notes:	Recited 9/14/20	15; see p	page 10. Recited 5/11/2016, see page 11. Recited 6/13/16, see pg. 11. Recited 7/25/16, see pg. 11.
			Activities & Discipline
7/25/2016	8/25/2016	<u> </u>	Ensure that staff interact with children and provide children with: free choice of materials; a mixture of active and quiet experiences; a mixture of staff-directed and child-selected activities.
		□ 16.	Provide a sufficient variety of age-appropriate activities.
6/18/2015	7/28/2015	⊠ 17.	Provide age-appropriate time frames for each activity.
6/18/2015	10/2/2015	⊠ 18.	Provide enough supplies, furniture and equipment for the required activities.
		□ 19.	Plan and implement opportunities for school-age children's involvement in activity planning.
		□ 20.	Take children outdoors daily.
		21.	Provide daily structured and unstructured indoor and outdoor energetic physical activity that promotes coordination and movement skills: 30 minutes for children in care less than 4 hours; 60 minutes for children in care more than 4 hours. Avoid inactivity for more than 30 minutes unless eating or sleeping.
			Develop policies/plans for use of TV/computer/video by children: under 2 years; over 2 years; with special needs; in care less than 4 hours; in care more than 4 hours.
		□ 23.	Ensure use of TV/computer/video is educational/instructional and age/developmentally appropriate, and not used as a substitute for planned activities or for passive viewing.
		□ 24.	Significantly limit the use of TV/computer/video for children under the age of 2.
			Prepare and post a written discipline policy including acceptable actions that staff members may take
		□ 26.	Use positive methods of guidance and discipline consistent with children's age and developmental needs: prohibit corporal and/or emotional punishment.
Notes:			
			Ensure staff do not withhold active play times as a means of discipline unless a child's actions or behavior present a danger to themselves or others.
		□ ²⁸ .	Ensure that school-age children participate in the development of discipline rules or are made aware the discipline rules.
			Nutrition & Rest
		□ 29.	Ensure that food provided by the center is stored, prepared and served in a safe and sanitary manner
Notes:			
			Ensure uneaten food in a child's dish is discarded and unused food is stored appropriately and discarded after 24 hours if not consumed.
			Serve lunch for children present from 11:00am to 1:00pm who have not eaten lunch and are at the center for at least 5 consecutive hours.
5/11/2016	6/13/2016	⊠ 32.	Provide the following additional food(s) for breakfast, lunch/dinner and/or snack:
Notes:		□ 33.	Serve snack for children attending the center for at least 3 consecutive hours and for all children attending after school.
		34.	Provide nutritious food and beverages that comply with the manual/CACFP standards including a variety of fruits and vegetables and a high portion of whole grains; limit foods high in solid fats, added sugar, trans fats, and sodium. (Refer to CACFP standards at (<a cacfp="" child-"www.f<="" child-"www.fus.usda.gov="" href="www.fus.usda.gov/cacfp/child-" td="" www.fus.usda.gov="">
			day-care-centers)
			Provide age-appropriate seating for children who no longer need to be held for feeding. Ensure feeding plans for children less than 18 months old include breastfeeding arrangements/ accommodations
6/18/2015	7/28/2015		when applicable and are maintained in writing for children less than 12 months old.
6/18/2015	7/28/2015	□ 37.	Label each child's bottle with the child's name and date.
			Ensure milk, formula, and/or breast milk is not warmed in a microwave oven.
11/9/2015	11/24/2015		Ensure formula or breast milk that is served but not completely consumed is discarded immediately or refrigerated and consumed within 24 hours.
		+	Ensure that bottles are not propped when children are feeding.
		☐ 41.	Remove bottles and cups when children have fallen asleep and when crawling or walking.

		Center ID# Page 3 of 12
		42. Provide daily rest period for each child aged 18 months to 5 years who attends the center for 4 or more consecutive hours and as needed for each child below 18 months.
		43. Provide alternative activities for children who rest for 30 minutes and do not need more rest.
		44. Provide the following sleeping equipment and bedding: cots; 1"mats; cribs; playpens; sheets; blankets.
Notes:		11. Frontie the following steeping equipment and bedding: eous, Finalis, erros, playpoins, sheets, blankets.
	6/16/2016	45. Ensure that sleeping equipment is free of pillows, soft bedding and other hazards when occupied by a sleeping
6/13/2016	6/16/2016	child, and that bedding does not cover the child's face.
		46. Identify and store individually each child's sleeping equipment and bedding.
		☐ 47. Provide enough light in rooms where children are napping to allow staff to see them.
		48. Repair and/or replace sleeping equipment that is in disrepair.
		49. Ensure that mats used for rest and sleep are placed on a surface that is warm, dry and clean.
		☐ 50. Provide cribs that meet CPSC standards and maintain documentation on file.
7/25/2016	8/25/2016	51. Provide infants/toddlers with opportunities to leave their sleeping equipment to crawl, walk and play.
6/13/2016	6/16/2016	∑ 52. Ensure children 12 months and younger are initially placed in a face-up sleeping position unless indicated in writing by child's health care provider.
		Illnesses & Accidents
		☐ 53. Designate an area where sick children can be separated from well children and provide rest equipment.
6/18/2015	7/13/2015	54. Maintain illness log including: child's name; date; symptoms of illness observed; center's actions, and date child returned to the center.
6/18/2015	7/13/2015	55. Notify parents immediately of: head/facial injury; bite that breaks the skin; fall from a height; injury requiring professional medical attention. Report other injuries by end of the day.
6/18/2015	7/13/2015	56. Maintain an accident log that includes: name of child; date; time; location; description of accident/ injury; witnesses; type of first aid used; treatment/consultation by doctor; time of notification to parent.
		Administration & Parent Involvement
		□ 57. Provide the center's telephone number in writing or by e-mail to parents of all enrolled children.
6/18/2015	11/9/2015	
9/14/2015	10/26/2015	□ 59. Ensure that the director is scheduled to work 50 % of the center's daily operating hours.
9/14/2015	10/2/2015	 △ 60. Designate someone in the center to carry out the director's responsibilities when the director is absent.
		61. Ensure that the head teacher, group teacher and program supervisor are scheduled to work at least 75 percent of the center's daily operating hours, or at least 6 hours a day, whichever is less.
		☐ 62. Ensure that the head teacher/group teacher schedule time in other classrooms.
3/9/2016	3/9/2016	☑ 63. Establish and maintain a staff substitute system.
		64. Hold parent/staff conferences semi-annually and upon request.
		☐ 65. Choose 1 of the following 4 options for parent involvement, and maintain documentation at the center: governing board; advisory committee; annual meeting; annual open house.
		Program Records
6/18/2015	7/25/2016	☐ 66. Complete and maintain at the center the staff records checklist.
Notes:		
6/26/2015	1/6/2016	
6/18/2015	7/28/2015	68. Ensure that Criminal History Record Information (CHRI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
6/18/2015	7/13/2015	⊠ 69. Provide the following records for the director, head teacher, group teacher or program supervisor: education / training experience.
Notes:		
6/13/2016	10/24/2016	
Notes:		
6/18/2015	7/13/2015	71. Provide and document the orientation training provided within two weeks of hire to all staff members in: center operations; policies and procedures; supervision; tracking; group size limits; primary caregiver responsibilities; release policy; discipline policy; health practices; evacuating the center; using fire alarms; recognizing and reporting child abuse/neglect.
Notes:	Recited 9/14/20	115; see page 10. Recited 7/25/2016, see pg. 11.
		72. Maintain record of annual staff training on use of fire alarms and emergency evacuation procedures including
6/18/2015	7/13/2015	evacuation and lock down.
	Ī	12 73. Ensure new directors complete staff development in Understanding Licensing Regulations within 90 days of hire

		Center ID#	Page 4 of 12
6/18/2015	7/13/2015	☐ 74. Ensure that all full-time staff complete 10 hours annual training with 2 hours in each of the following that all full-time staff complete 10 hours annual training with 2 hours in each of the following that the following the following the following that the following that the following the foll	lowing core areas:
0/10/2013	7/13/2013	child growth and development; positive guidance and discipline; health and safety.	
		75. Ensure that the director, head teacher, group teacher and program supervisor complete 20 hou	rs of annual
		training in 1 or more of the following: professional development approved by Professional In	nact New Jersey or

		Center ID#
6/18/2015	7/13/2015	74. Ensure that all full-time staff complete 10 hours annual training with 2 hours in each of the following core areas: child growth and development; positive guidance and discipline; health and safety.
6/18/2015	7/13/2015	75. Ensure that the director, head teacher, group teacher and program supervisor complete 20 hours of annual training in 1 or more of the following: professional development approved by Professional Impact New Jersey or the National Child Care Association, or equivalent staff development in three or more of nine specific
		management areas including physical activity, special needs programming, & ADA guidelines.
		☐ 76. Maintain record of date, time, observation and purpose of consulting head teacher's 2 monthly on-site visits.
6/18/2015	7/13/2015	☐ 77. Ensure that 2 staff members who have current certified basic knowledge of first aid principles and CPR are at the center at all times when enrolled children are present.
		☐ 78. Complete and maintain at the center daily time sheets for staff and children with arrival and departure times.
		☐ 79. Maintain a written outline of daily activities.
6/18/2015	7/25/2016	80. Complete and maintain at the center the children's records checklist.
Notes:		
		81. Review, at least annually, a list from the Consumer Product Safety Commission (CPSC) regarding unsafe
		products and provide staff and parents with CPSC website www.cpsc.gov/Recalls <a hr<="" td="">
6/18/2015	7/13/2015	records are coming from another state or country, where a 30 day grace period is permitted.
6/18/2015	7/13/2015	83. Ensure staff designated to administer medication are trained and that at least two staff are trained if using blood glucose monitors, nebulizers and/or epi-pens.
6/18/2015	7/13/2015	84. Maintain medication records that include the following: child's name and parental authorization; name of the medication; illness being treated; dosage, frequency and other instructions; time and by whom the medication was administered; any adverse effects.
		85. Maintain documentation for pets at the center, including applicable vaccinations and parent notification.
6/18/2015	7/13/2015	86. Maintain at the center and distribute to parents a written policy on communicable disease management.
6/18/2015	7/13/2015	☐ 87. Maintain on file and follow the written policy on the release of children.
8/10/2015	11/24/2015	⊠ 88. Develop an expulsion policy which includes: circumstances; methods to notify parents; sufficient time limits; reasons for immediate expulsion; parental receipt of the policy.
6/18/2015	11/24/2015	89. Obtain from parents and maintain at the center: blanket permission slips for walks; individual permission slips for field trips, including information on type of vehicle used and designated drivers.
6/18/2015	7/28/2015	☐ 90. Maintain at the center documentation of a current comprehensive general liability insurance policy.
		Sanitation & Diapering
6/18/2015	11/24/2015	91. Wash and disinfect: toilet training chairs and potty seats after each use; diapering surfaces after each use; toys mouthed by infants and toddlers after each use; mats after each use unless stored separately; sleeping equipment weekly; sheets and blankets weekly; tables before each meal.
		☐ 92. Use a commercial disinfectant or a staff-made solution of 1 tablespoon bleach per quart of water.
6/18/2015	7/28/2015	93. Ensure that children wash their hands with soap and running water: before intake of food; after using the toilet; after having a diaper change; and as needed.
6/18/2015	7/28/2015	94. Ensure that staff wash their hands with soap and running water: before preparing or serving food; after assisting a child in toileting; after changing diapers; after contact with body fluids or secretions; and as needed.
		☐ 95. Provide disposable rubber gloves for contact with blood or vomit.
		96. Change each child's diaper when wet or soiled.
		97. Provide a diapering area within 15 feet of a sink not used for food preparation.
		98 Ensure that diapering does not take place in an area or on a surface used for food preparation.
		99. Maintain diapering surfaces as follows: flat; smooth; clean; dry; non-absorbent; in good repair.
		100 Place soiled disposable diapers in a closed container with a leakproof lining

		Bathroom & Kitchen Facilities
9/14/2015	9/14/2015	
Notes:		
		102. Ensure that children cannot lock themselves in bathrooms.
		103. Provide bathroom supplies as follows: soap; toilet paper; individual/disposable towels; platforms.
		104. Securely fasten the bathroom equipment.
6/18/2015	10/26/2015	☐ 105. Sand and paint rusted bathroom stall dividers.
		☐ 106. Ensure toileting privacy: for children (SA); when staff/adult uses the same toilet facility as children.
9/14/2015	10/2/2015	☐ 107. Designate and visibly identify the staff/adult toilet facility.
		☐ 108. Provide 1 toilet facility and sink: on each floor used by children (EC); within 1 floor for children.(SA)
		109. Ensure hot tap water does not exceed 110 degrees Fahrenheit (EC) or 120 degrees Fahrenheit. (SA)
6/18/2015	1/6/2016	☐ 110. Maintain in sanitary and operable condition: toilets; sinks; other plumbing fixtures.
		☐ 111. Provide a barrier to the kitchen area to prevent accidental access by children.
		☐ 112. Keep microwave/toaster ovens: out of children's reach; secured; not used when children in area.
		113. Provide a working refrigerator, or access to a refrigerator, for perishable foods or medication.
		114. Ensure that food waste receptacles are lined and maintained in a sanitary condition.
		Health & Fire Safety
		☐ 115. Provide and make accessible to staff; a fully standard first aid kit; an American Red Cross First Aid Manual or its equivalent.
		☐ 116. Post a sign in a prominent location to prohibit smoking when the center is operating.
		☐ 117. Take necessary action to free the center of infestation by rodents and insects, provide documentation.
6/18/2015	7/28/2015	☐ 118. Obtain and maintain on file a current health certificate.
6/18/2015	7/28/2015	119. Obtain and maintain on file a current fire certificate.
6/18/2015	8/10/2015	120. Maintain on file the life/hazard use registration certificate applicable to licensed capacity/ages served.
6/18/2015	7/28/2015	121. Conduct and document monthly fire drills during each session provided at the center and evacuate all children within 3 minutes.
		☐ 122. Ensure the center's fire protective systems are operative at all times.
		123. Develop and post prominently on every floor of the center an emergency plan including evacuation, disaster and lockdown procedures.
		124. Post a diagram depicting: approved areas; evacuation routes; room identifications.
6/18/2015	7/28/2015	
Notes:	Recited 9/14/201	15; see page 10 for details. Recited 5/11/2016, see page 11.
10/26/2015	11/9/2015	□ 126. Ensure that illuminated exit signs and emergency lighting are operable at all times.
		☐ 127. Ensure that fire extinguishers are serviced and tagged annually, and recharged if necessary.
		☐ 128. Remove excess storage and/or combustibles from the furnace room.
		☐ 129. Remove electric space heaters, portable liquid fuel-burning or wood-burning heating appliances.
		130. Arrange cribs, playpens and cots to provide access to an unobstructed 3-foot wide aisle that exits out.
7/25/2016	11/15/2016	☐ 131. Provide and maintain in good condition: handrails on all stairs with 3 or more risers; guardrails on all open sides of landing with intermediate guards spaced no more that 4 inches apart.
		of landing with intermediate guards spaced no more that 4 inches apart. 132. Install window guards, with approval of the local fire official, or provide an alternative method to ensure that children cannot fall out of windows.
5/11/2016	7/7/2016	☐ 133. Comply with the New Jersey Uniform Construction Code (NJUCC)/Fire Code:
		☐ 134. Submit a copy of the final Certificate of Occupancy (CO) or Certificate of Continued Occupancy (CCO) that indicates the correct use group for the children served.
5/11/2016	7/20/2016 (E)	☐ 135. Submit a copy of the Certificate of Approval, as issued by the local construction official, for changes in the
J/11/2010	//2U/2U10 (E)	building subject to the NJUCC requiring the issuance of a building permit. Environmental Safety
		□ 136. Complete and submit a DCF Renewal Attestation Form with the center's previous DEP approval
6/18/2015	7/13/2015	letter attached and any other environmental documents if applicable.

		137. Submit a No Further Action Letter (NFA) or Child Care/Educational Facility Approval Letter from the Department of Environmental Protection (DEP), or Response Action Outcome Letter (RAO)
		from a Licensed Site Remediation Professional (LSRP) indicating that no further action is needed for
		the site on which the center is located. [Note: Check the DEP website at www.state.nj.us/dep/dccrequest for the most current information.]
		138. Submit a water supply certification indicating the center is serviced by a public community water system demonstrated through a copy of a current bill from that water company.
		☐ 139. Submit current documentation from the DEP, Bureau of Water System Engineering (BSDW), for centers not on a public community water system. [Note: Check the DEP, BWSE website at www.state.nj.us/dep/dccrequest/safedrink.html or call (609) 292-5550 for more information.]
		☐ 140. Ensure water tests are posted in each building.
		☐ 141. Submit a letter of prior uses from the municipality, county or state indicating whether the building has ever housed a use classified under the NJUCC, NJSA, 5:23, as: Group F (factory/industry); Group H (high hazard); Group S (storage); Group B (dry cleaner or nail salon); Group A (funeral home); or Group M (gas station.)
6/13/2016	2/22/2017email	142. Submit a Safe Building Interior Certification or other approval issued by the DOH for centers: a) co-located with a dry cleaner or nail salon; b) with one of the prior uses: F, H, S, B (dry cleaner, nail salon), A (funeral home) or M (gas station); c) located in a building built in 1978 or earlier; or d) located near a known hazardous area. [Note: Contact DOH prior to taking action to confirm what is needed for your center. Call DOH at (609) 826-4923 or email DOH using the link at www.state.nj.us/health/eoh/tsrp/iep/ccc_ieha.shtml]
Notes:	•	
6/18/2015	7/28/2015	143. Test for the presence of radon gas in every room on the lowest floor used by children in each building and post the test results in a prominent location in each building.
6/18/2015	8/10/2015	☐ 144. Provide documentation that the center: completed a lead paint risk assessment; follows an approved lead paint risk assessment management plan; verified the absence of a lead hazard; notified parents of a lead hazard; completed the recommended remedial action to alleviate the lead paint hazard.
Notes:	•	
		145. Provide documentation that the center: follows an approved asbestos management plan; verified the absence of asbestos hazard; complies with the Asbestos Hazard Abatement subcode and DEP.
		Building Maintenance
6/18/2015	11/24/2015	☐ 146. Keep all surfaces clean and in good repair.
Notes:	Recited 10/3/16,	see page 12 for details.
		☐ 147. Replace, clean and/or secure all stained, broken and/or missing floor tiles and carpeting.
Notes:		
6/18/2015	7/28/2015	☐ 148. Replace, clean and/or secure all stained, broken and/or missing ceiling tiles.
Notes:		see page 12 for details.
9/14/2015	10/26/2015	☐ 149. Eliminate moisture resulting from leaks or seepage.
9/14/2015	10/26/2015	☑ 150. Maintain the building structure to prevent drafts, leaks and infestation.
9/14/2015	10/26/2015	□ 151. Provide screens on: doors and windows used for ventilation; crawl spaces; attic spaces.
		☐ 152. Provide safety glass/protective guards for windows and glass located within 36 inches above the floor.
		☐ 153. Ensure window blinds are in good repair and blind cords are inaccessible to children.
6/18/2015	10/26/2015	
		☐ 155. Provide and maintain suitable protective devices for radiators, steam and hot water pipes.
6/18/2015	10/26/2015	
Notes:	•	
		☐ 157. Raise temperature to a minimum of 68 degrees Fahrenheit in all rooms used by children.
		☐ 158. Increase light in specific areas:
Notes:		
		☐ 159. Provide 1 of the 4 monitoring options listed in the manual.
		☐ 160. Ensure that doors in all interior rooms designated for use by children remain unlocked.
		☐ 161. Ensure shelving is secure and not overloaded, and appliances are secured to a stable surface.
		☐ 162. Pad lally columns in areas used by children to a height of 48 inches (EC) and 72 inches (SA).
		☐ 163. Ensure that stairways are free of tripping hazards.
		☐ 164. Provide a barrier extending at least 5 feet above floor level.

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		Center ID#
6/18/2015	2/14/2017	
Notes:	1	
		☐ 166. Maintain indoor/outdoor garbage receptacles as follow: covered; emptied as needed; leakproof; clean.
		☐ 167. Ensure that indoor and outdoor equipment is sturdy, safe and free of hazards.
Notes:		
		Outdoor Play Area, Equipment and Maintenance
		☐ 168. Provide and maintain in good condition a fence, enclosure or other barrier for the outside play area.
		☐ 169. Provide a barrier, in addition to the fence, for outdoor play areas exposed to vehicular traffic.
		☐ 170. Grade or provide drains for the outside play area.
		☐ 171. Ensure that outdoor areas and play equipment are free from stagnant water.
		☐ 172. Provide and maintain play equipment to meet public playground design standards (ASTM F-1487) as specified by the Consumer Product Safety Commission (CPSC). (Not for profits by 10/18/14)
		☐ 173. Ensure play equipment is specifically age-appropriate for the ages served.
		☐ 174. Repair or remove broken/rusted toys in the outdoor play area.
		175. Provide and maintain resilient surfacing (ASTM F-1292) and use zones under all play equipment
		that subjects children to a fall as specified by the CPSC. 176. Ensure that any community playground equipment used by the children complies with applicable provisions of the Playground Safety Subcode.
		☐ 177. Ensure the safety of the children on route to the outdoor play area.
Notes:		
6/18/2015	7/13/2015	☑ 178. Remove debris and overgrown vegetation in the outdoor play area.
		☐ 179. Ensure that hazardous plants are not kept in the center or near outside areas used by children.
		\square 180. Ensure that sand in the outdoor play area is asbestos-free and maintained in a sanitary manner.
		181. Ensure pesticides are not applied in or around the center during operating hours and all toys and non-permanent play equipment are removed before application.
		☐ 182. Provide 350 square feet of outdoor space for 10 children and 35 square feet for each additional child.
		☐ 183. Limit the number of children using the outdoor play area to the maximum capacity.
		☐ 184. Cease using dump and fill wading pools.
		☐ 185. Ensure swimming pools/natural bathing places used by children comply with applicable provisions of the Public Recreation Bathing Rules, as specified in NJAC 8:26, and with applicable provisions of the Building Subcode and Barrier-Free Subcode of the NJUCC, as specified in NJAC 5:23.
		☐ 186. Ensure that children using swimming pools or natural bathing facilities are supervised in accordance with applicable provisions of the N.J. Youth Camp Safety Act rules, as specified in NJAC 8:25.
		☐ 187. Provide lighting in parking areas, walkways and other exterior areas used by center occupants at night.
		☐ 188. Take necessary action to remove outdoor hazards.
Notes:	1	

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<u>ALERT</u> : Effective 8/6/14, stackable c information center at <u>www.cpsc.gov/in</u>	eribs are prohibited. For more information on crib safety and safe sleep environments for infants, refer to CPSC's crib afo/cribs/index.html.
See attached Transportation In	spection/Violation page.
Inspector(s) Name(s)	
Rebecca Ayres Kelisa Felice 5/11/2016	
	Transportation
	189.Maintain transportation records at the center: record of each child transported; copy of driver(s) license(s); name, address and vehicle assignment for additional adult(s) on vehicle(s); copy of insurance, registration, inspection and maintenance records for each vehicle; record of semi-annual emergency evacuation drills for all school bus passengers; written parental authorization.
	☐ 190.Ensure that the driver of a school bus conducts 2 emergency evacuation drills annually.
	☐ 191.Ensure that each driver of a Type I or Type II School Bus possesses a valid Commercial Driver License (CDL) in at least a Class B or Class C, with a passenger endorsement.
	☐ 192.Ensure that each driver of a Type II School Vehicle possesses a valid CDL in at least a class C, with a passenger endorsement.
	☐ 193.Ensure that each school bus or school vehicle is equipped with either "S1" or "S2" plates, as applicable, and meets all applicable provisions as specified in the Manual.
	194.Ensure that each vehicle used to transport children has a valid inspection sticker issued by the Motor Vehicle Commission (MVC).
	□ 195.Ensure that each vehicle used to provide transportation of enrolled children to and from the center is equipped with: 3 triangular portable red reflector warning devices; a removable first-aid kit: a fully charged and securely mounted fire extinguisher; all-weather radial or snow tires as needed. □ 196.Maintain the interior and exterior of each vehicle in a clean and safe condition, with clear passage to operable doors.
	197.Ensure that the number or persons transported does not exceed the manufacturer's prescribed occupancy of the school bus or school vehicle, and/or the number of operable seat belts.
	☐ 198.Ensure that all children are transported in seats that meet federal motor vehicle safety standards.

Hide Section

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	D-4-	D.4.	T W	ge 9 01 12
#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
17	6/18/2015	7/28/2015	Provide age appropriate time frames for each activity wherein children 12 to 18 months were sitting in the bucket seats for 30 minutes and then served lunch in room 3.	Delete
18	6/18/2015	10/2/2015	Provide enough supplies for the required activities in room 4.	Delete
67	6/26/2015	7/28/2015	Based on a complaint, ensure that the Child Abuse Record Information (CARI) check is sent out within the first 2 weeks of hire.	Delete
69	6/18/2015	7/13/2015	Provide education and training experience for the head teacher.	Delete
91	6/18/2015	11/24/2015	Wash and disinfect diapering surfaces after each use in the nursery.	Delete
91	6/18/2015	11/24/2015	Wash and disinfect tables before each meal in room 3.	Delete
93	6/18/2015	7/28/2015	Ensure that children wash their hands with soap and running water after having a diaper change in the nursery.	Delete
93	6/18/2015	7/28/2015	Ensure that children wash their hands with soap and running water before intake of food in room 3.	Delete
94	6/18/2015	7/28/2015	Ensure that staff wash their hands with soap and running water after changing diapers in the nursery.	Delete
105	6/18/2015	10/26/2015	Sand and paint rusted bathroom stall dividers in the girls and boys bathrooms in the cafeteria.	Delete
110	6/18/2015	1/6/2016	Repair/replace the rusting plumbing under the toilets and sinks in the girls and boys bathrooms in the cafeteria.	Delete
125	6/18/2015	7/28/2015	Ensure that the exit in the cafeteria is unobstructed at all times wherein a trash can was left in front of the door.	Delete
146	6/18/2015	7/13/2015	Repair/replace the cracked white toy bucket in room 6.	Delete
146	6/18/2015	7/13/2015	Clean the bugs out of the lights in room 6.	Delete
146	6/18/2015	8/26/2015	Clean the air vents as needed throughout the center.	Delete
146	6/18/2015	10/26/2015	Repair/replace the rusting handicap bars in the girls bathroom in the cafeteria.	Delete
146	6/18/2015	10/2/2015	Repair/replace the cove base molding in the boys bathroom in the cafeteria under the urinal.	Delete
148	6/18/2015	7/28/2015	Replace/clean the stained ceiling tiles in rooms 3, and 6, room 2 bathroom, the girls bathroom in the cafeteria and the hallway to the bathroom in the cafeteria.	Delete
148	6/18/2015	7/13/2015	Replace the ceiling tile with a hole in room 6.	Delete
154	6/18/2015	10/26/2015	Provide protective covers for electrical outlets as needed throughout the center.	Delete
156	6/18/2015	10/26/2015	Maintain the mechanical ventilation in a clean manner in the room 6 bathroom.	Delete
165	6/18/2015	10/2/2015	Repair/paint the wall leading to the bathrooms in the cafeteria.	Delete
165	6/18/2015	10/26/2015	Repair/paint the wall in the handicap stall in the girls bathroom in the cafeteria.	Delete
165	6/18/2015	2/14/2017	Repair/paint the stained ceiling in the main stairwell and rear stairwell. 6/16/2016: Based on complaint # 566, center needs to repair the peeling paint chips located in the stairwells. 7/25/2016: The peeling paint has been contained in the main stairwell, however the rear stairwell still has peeling paint hanging from the ceiling. 9/9/2016: Rear stairwell ceiling has been contained to secure peeling paint. 10/24/2016: Repair the new peeling paint areas in the back stair well.	Delete
178	6/18/2015	7/13/2015	Ensure the grass is cut on the playground.	Delete
5	6/26/2015	10/2/2015	-Based on a complaint, documentation shows that the before/after care program is occasionally out of ratioDuring a complaint investigation there were 17 school age children present with 1 staff and an additional staff was requiredRecited 7/28/15: Maintain required staff to meet ratios wherein 10 children under 2 years of age were with 1 staff and two additional staff were needed in the nurseryRecited 8/10/15: Maintain required staff to meet ratios wherein 8 children ages 2 to 2 1/2 and 8 children 2 1/2 to 3 were with 2 staff and an additional was required in room 2Recited 8/26/15: Maintain required staff to meet ratios wherein 14 children under 18 months were with 3 staff and an additional staff was required in the nurseryRecited 9/14/15: Maintain required staff to meet ratios wherein 17 children under 18 months was with 4 staff and additional was required in the Nursery at 8:30 a.m. There were 8 children under 18 months was with 1 staff and additional was required in room 3 from 1:30-2:30. There were 8 children 2 to 3 years of age with 1 staff and an additional was required in room 2 from 2:30-3:00. There were 13 children 18 months to 2 years of age napping with 1 staff and an additional was required in room 2 from 2:30-3:00. There were 13 children 18 months to 2 years of age	Delete
14	6/26/2015	7/28/2015	Based on a complaint, ensure the children's health, safety and well-being at all times wherein the center planned to take children under the age of 2 on a school bus without car seats as required by MVC.	Delete
88	8/10/2015	11/24/2015	Based on a complaint, ensure that all families have signed off on the most current expulsion policy.	Delete
3	9/14/2015	10/2/2015	Based on a complaint, ensure that children are supervised by staff at all times wherein a school age child walked from the bathroom to the directors office without adult supervision.	Delete

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	ge 10 01 1
13	9/14/2015	10/2/2015	Identify the rooms approved by the OOL used by children.	Delete
			Develop a table of organization indicating lines of authority, responsibility and job descriptions.	
58	6/18/2015	11/9/2015	9/14/2015: Based on a complaint, provide an updated table of organization and ensure it is being implemented on a daily basis in the absence of the director. Ensure that staff and families are aware of the chain of command.	Delete
60	9/14/2015	10/2/2015	Based on a complaint, designate someone in the center to carry out the director's responsibilities when the director is absent.	Delete
101	9/14/2015	9/14/2015	Based on a complaint, the center needs to ensure all toxic substances are inaccessible to children throughout the center wherein several classrooms had hand sanitizer and cleaning supplies within children's reach.	Delete
107	9/14/2015	10/2/2015	Based on a complaint, the center needs to visibly identify the staff/child bathroom in the basement and fourth floor.	Delete
125	9/14/2015	10/2/2015	Based on a complaint, ensure that all egress areas are unobstructed wherein the egress off the cafeteria on to the toddler playground has overgrown vegetation and a table.	Delete
151	9/14/2015	10/26/2015	Repair/replace torn window screen in room 2.	Delete
110	9/14/2015	10/26/2015	Based on a complaint, the center needs to ensure that the restrooms on the first floor are operable at all times.	Delete
146	9/14/2015	10/2/2015	Based on a complaint, the center needs to ensure that the kitchen refrigerator is clean and free of the mold-like substances at all times.	Delete
146	9/14/2015	11/24/2015	Based on a complaint, the center needs to repair the 6 broken windows located throughout the center and maintain at all times. 10/26/2015: The original 6 windows were replaced but upon re-inspection an additional window was broken.	Delete
149	9/14/2015	10/26/2015	Based on a complaint, the center needs to eliminate moisture on the carpet in the administrators office. 10/2/2015: Water seeping was present on the carpet in the administrators office.	Delete
150	9/14/2015	10/26/2015	Based on a complaint, the center needs to maintain the buildings structure wherein the roof is leaking in the stairwell and throughout the center. 10/2/2015: There was evident water intrusion entering the center through the ceiling in the stairwell on the fourth floor. Additionally, there was water entering the cafeteria ceiling and first floor bathroom hallway.	Delete
14	9/14/2015	10/2/2015	Based on a complaint, the center needs to ensure that the needs of the children are met at all times wherein school-age children were instructed to use toddler toilets.	Delete
71	9/14/2015	11/9/2015	Based on a complaint, the center needs to retrain all staff members on the center's policies on supervision.	Delete
59	9/14/2015	10/26/2015	Based on a complaint, ensure that the director/director designee is scheduled to work 50% of the centers daily operating hours.	Delete
14	10/26/2015	11/24/2015	Ensure that the safety straps are being used in the bucket seats in the nursery.	Delete
126	10/26/2015	11/9/2015	Repair/replace the emergency lighting in the basement hallway.	Delete
18	10/26/2015	1/6/2016	Recited: Provide enough supplies for the required activities in room 4 and the nursery. According to the manual section 10:122-6.1	Delete
67	7/30/2015	1/6/2016	Ensure that the Child Abuse Record Information (CARI) checks are completed by July 30, 2015 for the sponsor and all regularly scheduled staff.	Delete
93	10/26/2015	1/6/2016	Recited: Ensure that children wash their hands with soap and running water after having a diaper change in the nursery.	Delete
94	10/26/2015	11/24/2015	Recited: Ensure staff wash their hands with soap and running water after changing a diaper in the nursery wherein staff were wearing the same gloves for all diaper changes.	Delete
125	10/2/2015	10/2/2015	Recited: Ensure school allows all exits to be operable at all times.	Delete
3	11/9/2015	11/24/2015	Recited: Ensure that children are supervised by a staff member at all times wherein children were eating food off the floor and the staff were unaware in the nursery.	Delete
5	11/9/2015	11/24/2015	Recited: Maintain required staff to meet ratios wherein 14 children under 18 months were with 2 staff and 2 additional staff were required in the nursery.	Delete
14	11/9/2015	11/24/2015	Recited: Ensure staff remove bibs when putting the children down for nap in the nursery.	Delete
37	11/9/2015	11/24/2015	Recited: Ensure each child's bottle is labeled with the child's name and date in the nursery.	Delete
39	11/9/2015	11/24/2015	Ensure bottles are refrigerated after being made wherein staff placed newly made bottles in each child's cubby in the nursery.	Delete
71	11/9/2015	5/11/2016	Recited: Provide training from an approved outside source on health practices (diaper changing, hand washing, 2 step process).	Delete
150	11/9/2015	1/6/2016	Recited: The center needs to maintain the buildings structure wherein there was evident water intrusion in the main stairwell.	Delete
3	2/11/2016	2/11/2016	Based on a complaint, ensure that children are supervised by a staff member at all times wherein a child fell out of their crib.	Delete

#	Date	Date	Inspection/Violation Report Attachment	ge 11 of 1
	Cited	Abated	· · ·	D. L.
56	2/11/2016	2/11/2016	Based on a complaint, maintain an accident log with all of the required information. Based on a complaint, retrain all staff on the center's policies and procedures for a) supervision; b) incidents	Delete
71	2/11/2016	2/11/2016	occurring at the center.	Delete
5	3/9/2016	3/9/2016	Recited: Based on a complaint the center needs to maintain required staff to meet ratios at all times.	Delete
63	3/9/2016	3/9/2016	Based on a complaint establish and maintain a staff substitute system.	Delete
32	5/11/2016	6/13/2016	Based on complaint # 449, ensure that children receive the fruit component to the breakfast meal served by the center.	Delete
67	5/11/2016	9/9/2016	Based on complaint # 449, complete and maintain on file CARI checks for all new staff.	Delete
68	5/11/2016	10/24/2016	Based on complaint # 449, complete and maintain on file CHRI checks for all new staff. 9/9/2016: 2 CHRI clearance letters remain outstanding.	Delete
125	5/11/2016	5/11/2016	Based on complaint #449, ensure all egresses are unobstructed wherein equipment, caution tape and buckets of water were blocking the stairway from the 2nd to 4th floor.	Delete
125	5/11/2016	6/13/2016	Based on complaint #449, ensure exit doors are easily operable wherein the kitchen exit door did not close properly.	Delete
150	5/11/2016	6/16/2016	Based on complaint #449, maintain the buildings structure wherein the roof is leaking in the stairwell and throughout the center. 6/13/2016: A named Board Member stated that the final repairs to the roof will begin in the next few weeks although it was stated earlier that the roof repairs were to commence June 11th. A notarized Corrective Action Plan was requested with a start and end date for repairs with a focus on the main roof leak. 6/16/2016: No water intrusion was observed. A notarized CAP was received with a date for repairs to begin on 7/22/2016.	Delete
150	5/11/2016	5/11/2016	Based on complaint #449, maintain the building structure where in the kitchen roof was leaking.	Delete
14	5/11/2016	5/11/2016	Based on complaint #449, ensure the health, safety and well being of the children wherein the center had evidence of a mildew smell due to water intrusion.	Delete
14	5/11/2016	7/7/2016	Ensure the health, safety and well being of the children where in the center is running another business within the center.	Delete
133	5/11/2016	7/7/2016	Cease the operation of the consignment shop located in the center.	Delete
135	5/11/2016	7/20/2016(E)	Submit a copy of the required building permit, issued by the local construction official, for the repairs to the roof.	Delete
14	6/13/2016	6/16/2016	Ensure the health, safety and well being of the children in the infant room, wherein children were swaddled in double blankets and placed to sleep on their belly.	Delete
45	6/13/2016	6/16/2016	Ensure that cribs are free of soft bedding and does not cover the child's face in the infant room.	Delete
70	6/13/2016	10/24/2016	Hire and submit the required documentation for one Head Teacher, two Group Teachers and one Program Supervisor. 8/8/2016: 1 Group Teacher confirmed; 1 Head Teacher, 1 Group Teacher and 1 Program Supervisor remains outstanding. 9/9/2016: Head Teacher and Program Supervisor confirmed; 1 Group Teacher remains outstanding.	Delete
142	6/13/2016	2/22/2017email	Submit a Safe Building Interior Certification or other approval issued by the DOH for centers located in a building built in 1978 or earlier.	Delete
5	6/16/2016	7/25/2016	Recited: Based on complaint #566, ensure that the center maintains adequate staff/child ratios for the school age program and in the three year old classroom. 7/7/2016: Ensure staff/child ratios are maintained during nap time in the infant room wherein 1 staff member was providing care for 6 infants under the age of 18 months.	Delete
14	7/25/2016	8/8/2016	Based on complaint # 735, ensure the health, safety and well being of the children in the infant room, wherein children were swaddled and placed in cribs.	Delete
14	7/25/2016	11/15/2016	Recited: Ensure the health, safety and well being of the children wherein the center has evidence of a mildew smell due to water intrusion. 8/8/2016: The mildew odor has grown stronger and more mold is evident. A CAP (corrective action plan) was requested and received to ensure children are not permitted to use the main stairwell except in the event of an emergency. 9/23/2016: Mildew odor is still present on the fourth floor of the main stairwell.	Delete
15	7/25/2016	8/25/2016	Ensure staff members provide periodic activity or learning opportunities to stimulate the five senses of children who are awake.	Delete
17	7/25/2016	8/25/2016	Ensure staff member provide all children with the opportunities to leave their cribs or confined play equipment to crawl, toddle, walk and play.	Delete
39	7/25/2016	8/8/2016	Recited: Ensure bottles are refrigerated after being made wherein staff placed newly made bottles in each child's cubby in the nursery.	Delete

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			Center ID#	age 12 of 12
#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
52	7/25/2016	8/8/2016	Recited: Based on complaint #735, ensure infants are initially placed in a face-up sleeping position.	Delete
71	7/25/2016	10/24/2016	Based on complaint #735, ensure that all staff are retrained by an OOL approved outside resource on the center's policy for the following: a. safe sleeping procedures; b. recognizing and reporting child abuse/neglect. 8/25/2016: Training is scheduled for 9/13 by an outside resource. 9/23/2016: Training certificates received for safe sleeping procedures.	Delete
94	7/25/2016	8/8/2016	Ensure that staff members who use disposable gloves after coming in contact with nasal secretions, dispose of gloves after each use and wash their hands with soap and running water.	Delete
97	7/25/2016	8/8/2016	Ensure staff use the sink located within 15 feet of the diapering area for hand washing only.	Delete
131	7/25/2016	11/15/2016	Secure the handrail on third floor in the rear stairwell.	Delete
149	7/25/2016	1/31/2017	Recited: Eliminate mold in plastic containment due to moisture seepage in the main stair well. 8/8/2016: An increase of mold in present under the plastic containment. 9/9/2016: An increase of mold continues to grow under the plastic containment. 9/23/2016: Mold continues to grow under plastic containment. 10/24/2016: The center needs to submit a Corrective Action Plan and take the necessary steps to eliminate the mold and odor from the wall in the stairwell by removing the plastic wrap , treating the mold and maintaining the wall remains free from mold until the repairs on the roof are complete.	
14	8/8/2016	8/8/2016	Ensure the well being of the children wherein a named staff member used profanity in the presence of children.	Delete
154	8/8/2016	2/14/2017	Provide protective covers for the fluorescent tubes located in the rear stairwell.	Delete
110	10/3/2016	11/15/2016	Ensure that the toilets in room 5 are operable and accessible to the children.	Delete
146	10/3/2016	10/24/2016	Ensure that fluorescent lighting is free of debris at all times.	Delete
146	10/3/2016	10/24/2016	Ensure the ceiling vent in room 5 is free of dust at all times.	Delete
146	10/3/2016	10/24/2016	Repair the closet door in room 5.	Delete
146	10/3/2016	10/24/2016	Remove broken mirrors from classroom 5.	Delete
148	10/3/2016	10/24/2016	Replace the stained ceiling tiles in room 5.	Delete
154	10/3/2016	11/15/2016	Provide a protective cover for the fluorescent light in room 5.	Delete
1	11/15/2016	11/29/2016	Ensure 2 staff are present in the vehicle when transporting children to and from school.	Delete
149	11/29/2016	1/31/2017	Recite: Eliminate moisture resulting from leaks or seepage on the forth floor roof in the main stairway.	Delete